

# Hurricane/Tropical Storm Preparedness Plan

## UL Lafayette

Revised, May 2008

Preparing for and recovering from emergencies is truly a team effort for the University. An extensive Hurricane Preparedness Committee exists with representation from all areas of the campus including our upper administration. This committee operates on a site-specific document that references preparations and recovery plans for all facets of our campus. Regular meetings are held by the committee to update information and ensure good communication within every organizational unit. All plans are implemented keeping in mind the safety of our students and employees; as well as preserving the academic mission of the University. The following general information pertains to the University's Preparedness Plan:

### General Procedures

- Contact lists shall be maintained and updated by EH&S Director
- Essential Personnel have been identified in all departments. Department Heads and Directors are responsible for ensuring Essential Personnel report to work as they deem necessary to protect the University and its campus from damages.
- The Environmental Health & Safety Director shall monitor all storms using data from the National Hurricane Center and other sources.
- When Lafayette Parish is within the 5-day potential track of a named storm, the University shall initiate its Phase I plans. The potential track of the storm will be identified using National Hurricane Center data and includes all potential errors.
- When Lafayette Parish is within the 2-day potential track of a named storm, the University shall initiate its Phase II plans. An administrative meeting shall be scheduled when the University reaches Phase II status. Discussion of possible school closure will be included in this meeting.
- The President (or his designee) shall determine any school closures.
- When Lafayette Parish is included in any mandatory evacuation, declared by the Louisiana Office of Homeland Security and Emergency Preparedness, the University shall initiate its Phase III plans. With the exception of emergency responders, all University employees and students will leave the campus immediately. Formal preparations have been pre-planned with Louisiana College in Pineville to accommodate pre-approved University student residents who have no means to evacuate.
- During times of emergency or school closure, current University information is available to the public by telephone at  
(337) 482-2222 or [www.louisiana.edu](http://www.louisiana.edu).

If the University loses its primary telecommunications capacity, public information will be available at - (765) 285-2222.

- Additional extensive information from the Louisiana Governor's Office of Homeland Security and Emergency Preparedness (OHSEP) on Hurricane Planning is available at: [www.getagameplan.org](http://www.getagameplan.org)