

**UL Lafayette Monthly Fleet Water Vessel Preventative Maintenance Checklist**  
*Revised September 2008*

Date: \_\_\_\_\_

Fleet Vehicle #: \_\_\_\_\_

Completed By: \_\_\_\_\_

**All University Boats**

\_\_\_ Personal Flotation Devices (PFD) (Life Jackets)

\_\_\_ Department of Wildlife and Fisheries Paperwork

- ✍ Each boat should have a copy of the registration on board at all times.
- ✍ The DWF registration number must be posted on each side of the boat near the bow in 3" block letters that differ from the boat color.
- ✍ These block letters must be visible when the boat is floating on water.

\_\_\_ If applicable, check the boat trailer for:

- ✍ Operational trailer lights
- ✍ Serviceable tires
- ✍ Trailer tongue for proper operation.
- ✍ Trailer rollers
- ✍ A visible license plate
- ✍ Boat Winch (strap in good shape) and Stern Attachment (strap, tie downs)

\_\_\_ Fuel tank has no leaks, fuel lines, fittings, etc. in good shape

\_\_\_ If applicable, steering mechanism in safe operation, good cables, lubrication, etc.

**University Boats Greater Than 16 Feet (In addition to the above)**

\_\_\_ Check for at least one USCG approved throw able PFD in good condition.

\_\_\_ Check for a working signaling device such as a horn or whistle.

\_\_\_ Flare Kit is not expired (for boats operated south of the Intracoastal Waterway)

\_\_\_ Check for working navigational lights for both the bow and the stern.

\_\_\_ Boat has a suitable paddle.

\_\_\_ Portable fire extinguisher with adequate charge on board

\_\_\_ A suitable anchor with sufficient rope attached to it on board